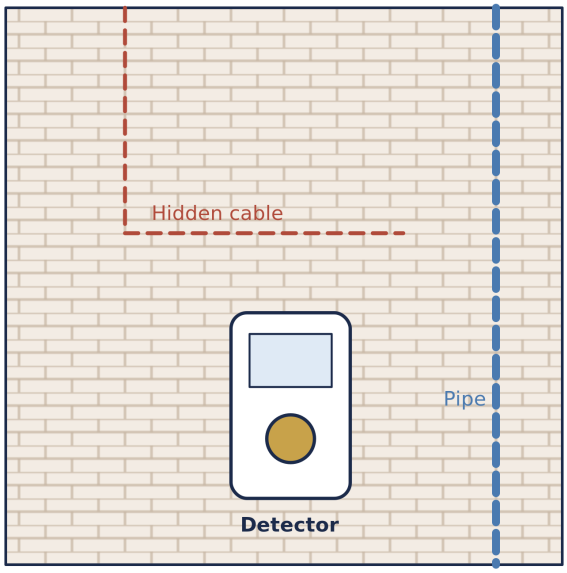
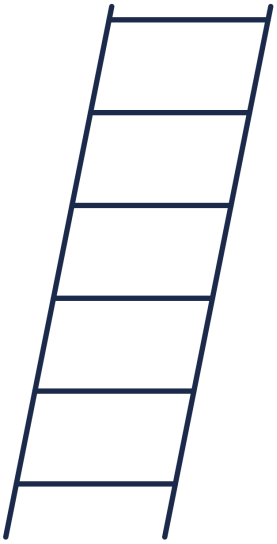
How to install your shutters

Panels arrive built. Frames come in pieces for you to fit.

1. Safety

Use a ladder. Wear eye protection. Check for cables and pipes before drilling.





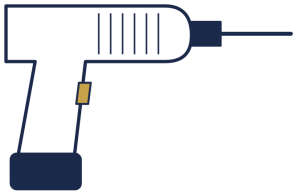
Stable ladder



Eye protection

2. Tools

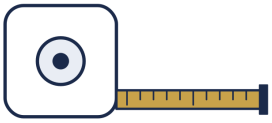
Drill, timber and masonry bits, level, tape, screwdriver, packers, pencil.



Drill
timber or masonry bits



Level



Tape



Screwdriver



Pencil



Packers

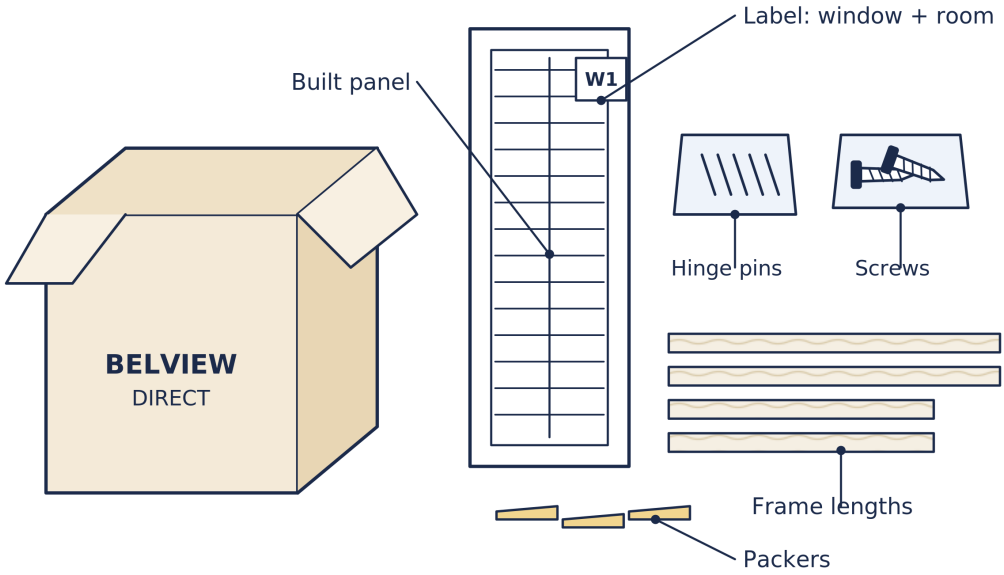


Silicone

Have everything within reach before you start

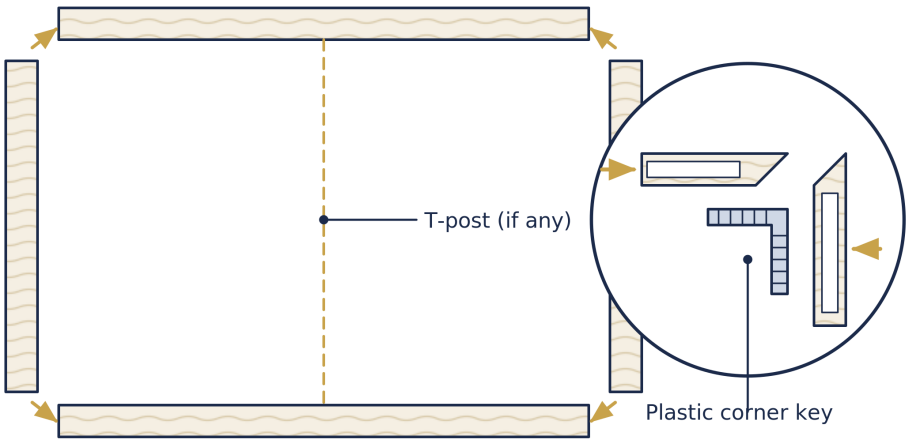
3. Unpack and check

Match labels to each window. Check the parts list. Report damage within 48 hours with photos.



4. Assemble the frame

Push the plastic corner keys into the frame ends and press the corners together until they lock. Fit any T-posts.



Push the ends together until they lock

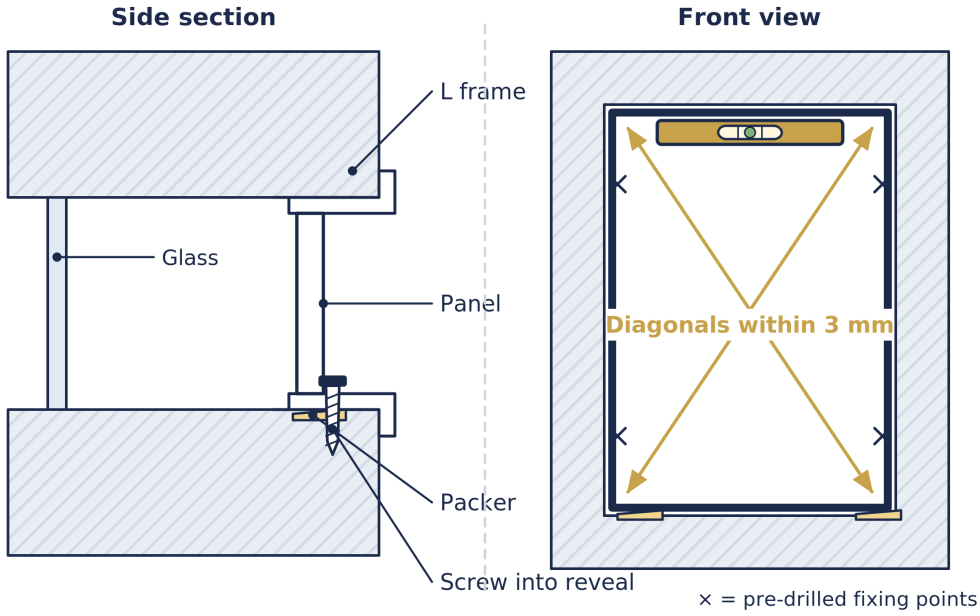
No screws in the corners

5. Dry-fit

Place the frame in the opening before fixing.

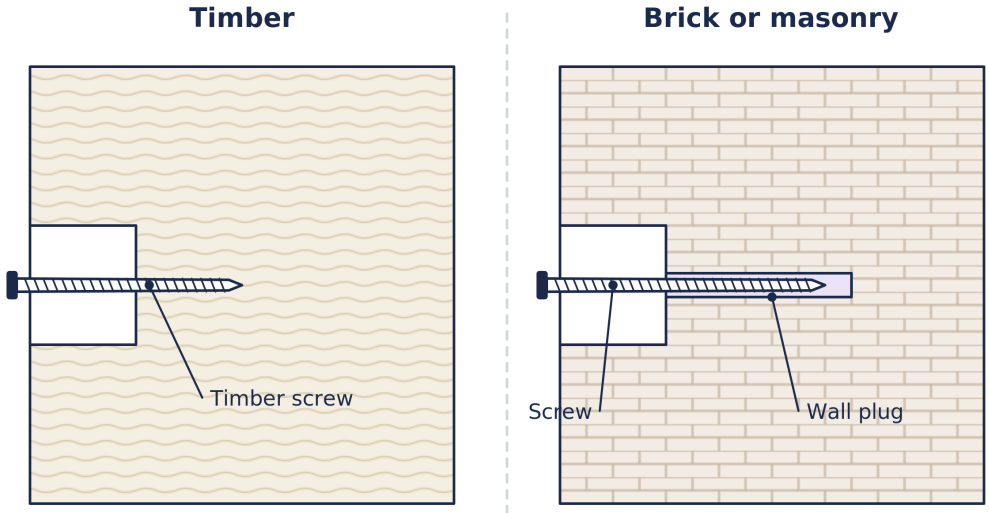
6. Pack, level and square

Packers at fixing points. Check level, plumb and both diagonals.



7. Fix the frame

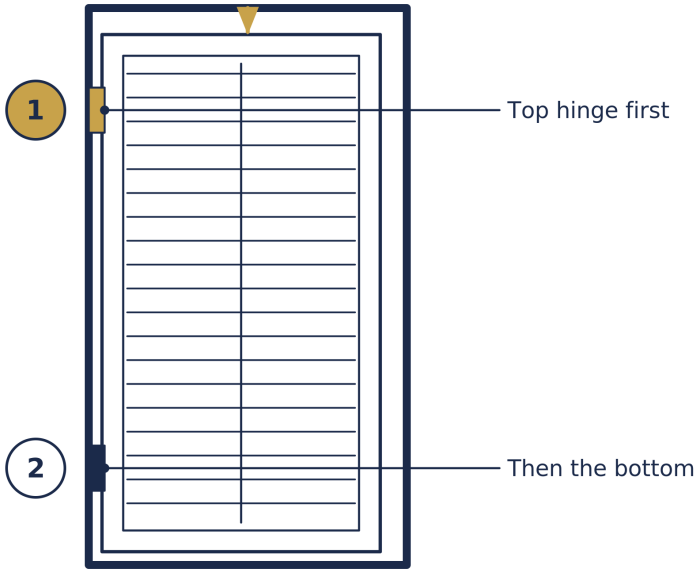
Predrill. Use timber screws into timber, masonry plugs into brick. Inside fit screws into the reveal. Face fit screws into the wall.



Pre-drill first. Use the right fixing for the wall.

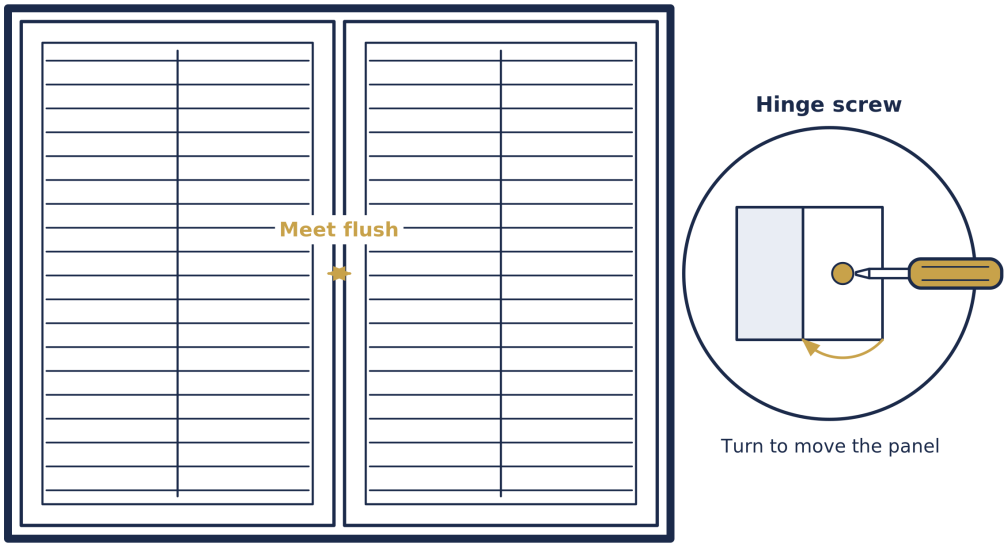
8. Hang the panels

Top hinge first, then the bottom.



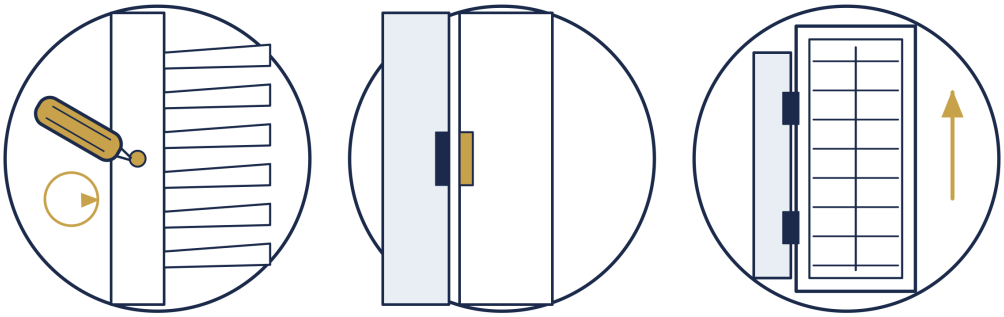
9. Adjust

Use the hinge screws to even the gaps. Panels should meet flush.



10. Fit magnets and catches

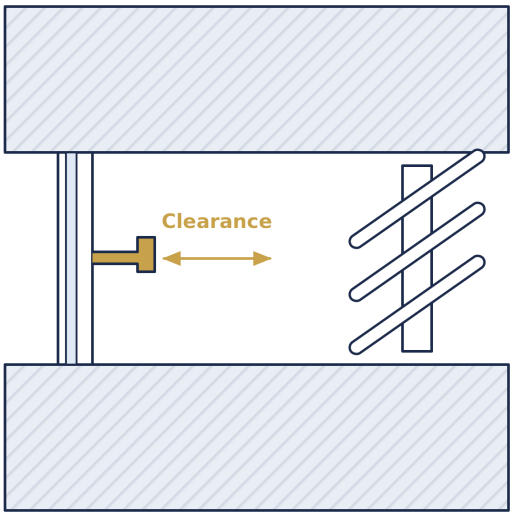
Position so the panels stay closed.



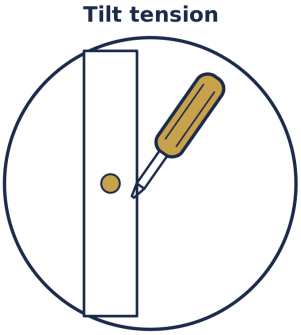
Louvre tension | Magnet catch | Lift off to rehang

11. Tilt and tension

Check louvres clear handles and glass. Adjust the tilt tension if needed.



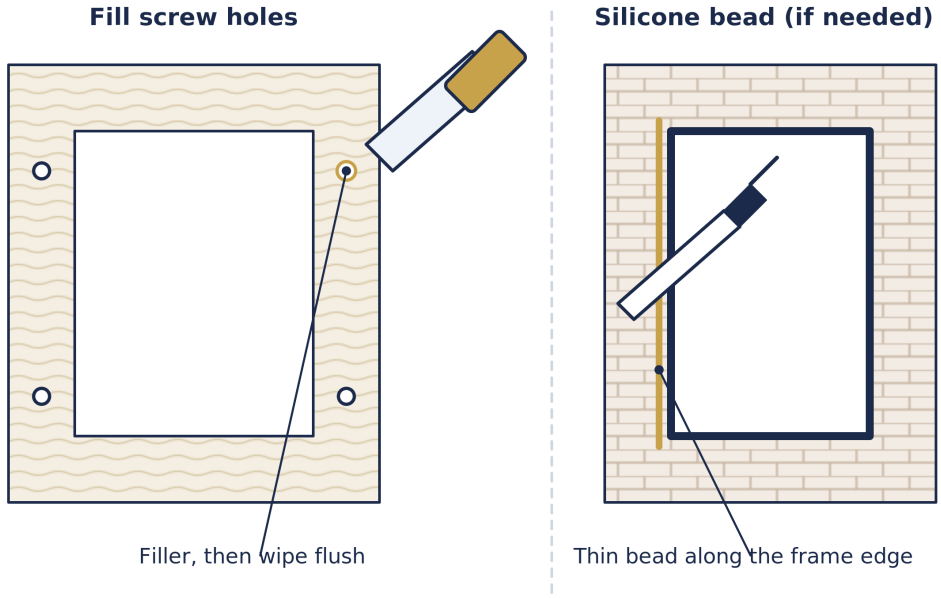
Tilt the louvres fully. They must not hit the handle or glass.



Tighten if louvres droop

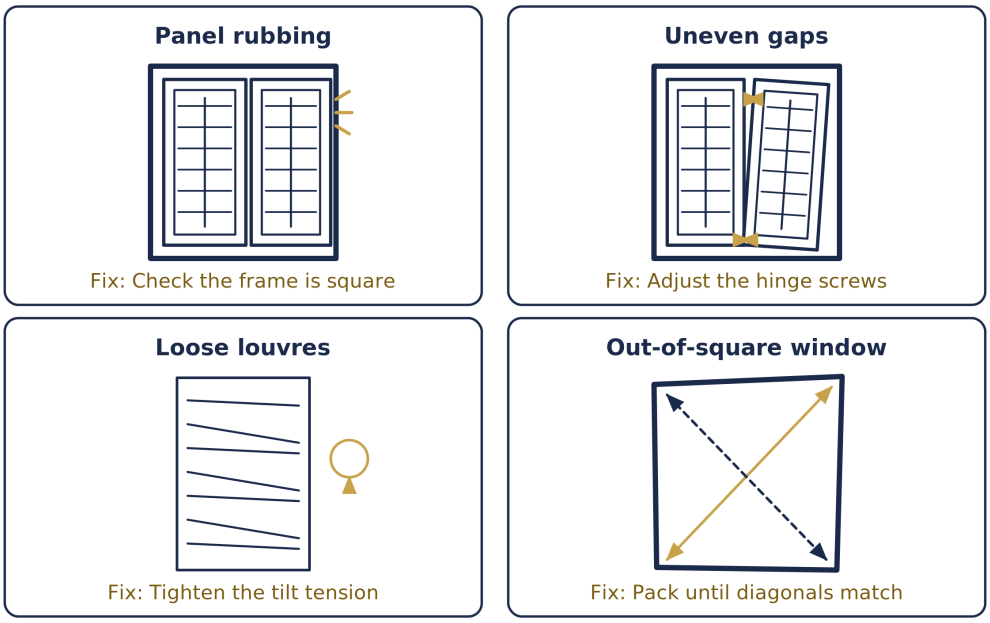
12. Finish

Fill screw holes. Touch-up paint is in the hardware pack. Clean the louvres.



Troubleshooting

Panels do not meet — check the frame is square and packed evenly.
Rubbing — adjust the hinge screws or add a packer.
Sagging — check the top hinge is tight and the frame is level.
Uneven gaps — pack the frame until diagonals match.
Louvres hit glass — if louvres touch the glass, check the frame is packed square and the reveal depth matches the guide. Contact us with a photo and we will help.
Loose tilt — adjust the tension screw on the tilt rod.



Care and warranty

Clean with a damp cloth. Warranty: 5 years PVC and aluminium, 3 years timber in dry rooms. Contact hello@belview.au or 02 9069 1823.

